



## STEEVESTON JAPANESE LANGUAGE SCHOOL SOCIETY

### スティーブストン日本語学校

4111 Moncton Street, Richmond, B.C. V7E 3A8

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Official Notice

## Annual General Meeting

**Tuesday, October 24, 2023 7:00 PM Online via Zoom**

October 11, 2023

Dear Member of the Steveston Japanese Language School Society:

On Tuesday October 24, 2023, the Steveston Japanese Language School Society is holding its Annual General Meeting (AGM). Your membership gives each family/you a vote at the AGM. **Your vote is important** because it ensures board members meet their responsibilities and the school is run properly. As a member of the Society, you are invited and encouraged to attend this important meeting.

The agenda of this year's AGM includes:

- Scholarship presentation
- President's report
- Treasurer's financial report
- Principal's report
- Election of the 2023-2024 Board of Directors

#### **ACTION REQUIRED:**

- If you would like to attend the AGM on Zoom, please email the school at [ngakko@telus.net](mailto:ngakko@telus.net) **no later than Wednesday, October 18, 2023**. A meeting link will be forwarded to you.
- If you are unable to attend the meeting, please help increase our participation numbers at the AGM by completing and signing the proxy form on page 2 and emailing it to [ngakko@telus.net](mailto:ngakko@telus.net) **no later than Wednesday, October 18, 2023**.

We encourage our members to get involved! **Would you like to join our volunteer Board of Directors to help operate the school?** If you have skills and talents that you would like to contribute to the Board, such as Human Resources, Financial, Grant Writing, Fundraising, Marketing, Business, Law, Administration, etc., please let us know in advance of the meeting so we can meet with you ahead of the AGM.

## MISSION STATEMENT

Our mission as a non-profit organization through the involvement of teachers, parents and volunteers with a commitment to education, culture and community is to:

- Promote through educational and event programming the understanding of the Japanese language and culture to all Canadians
- Actively uphold the history of the Steveston Japanese community
- Actively participate in community events and organizations

# Proxy Voting Form

2023 Annual General Meeting

Steveston Japanese Language School Society

I, \_\_\_\_\_, as a member of the Steveston Japanese Language  
(Print Member's name)

School Society, appoint \_\_\_\_\_ or in his/her absence,  
(Print name of another member whom you wish to attend on your behalf)

Amelia Spinelli, Director of the Board,

to be my proxy at the AGM convened on October 24, 2023 and to vote on my behalf.

If voting as an individual member enrolled in an **adult class**, please sign in this box:

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If voting as a member with a child/children enrolled in **children's classes**, please provide names and signatures of all parents/guardians listed on the registration form to authorize the proxy named above to vote on behalf of your family membership:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please scan or take a photo of this completed form and email it to [ngakko@telus.net](mailto:ngakko@telus.net) on or before October 18, 2023.