



STEVESTON JAPANESE LANGUAGE SCHOOL SOCIETY

スティーブストン日本語学校

4111 Moncton Street, Richmond, B.C. V7E 3A8

E-mail : ngakko@telus.net

Official Notice

Annual General Meeting

Monday, October 26, 2020 7:00 PM Online via Zoom

October 6, 2020

Dear Member of the Steveston Japanese Language School Society:

On Monday October 26, 2020, the Steveston Japanese Language School Society is holding its Annual General Meeting (AGM). Your membership gives each family/you a vote at the AGM. **Your vote is important** because it ensures board members meet their responsibilities and the school is run properly. As a member of the Society, you are invited and encouraged to attend this important meeting.

The agenda of this year's AGM includes:

- President's report
- Treasurer's financial report
- Principal's report
- Election of the 2020-2021 Board of Directors

ACTION REQUIRED:

- If you would like to attend the AGM on Zoom, please email the school at ngakko@telus.net **no later than Monday, October 19, 2020**. A meeting link will be forwarded to you.
- If you are unable to attend the meeting, please help increase our participation numbers at the AGM by completing and signing the proxy form on page 2 and emailing it to ngakko@telus.net **no later than Monday, October 19, 2020**.

We encourage our members to get involved! **Would you like to join our volunteer Board of Directors to help operate the school?** If you have skills and talents that you would like to contribute to the Board, such as Team Work, Human Resources, Grant Writing, Fundraising, Marketing, Business, etc., please let us know in advance of the meeting so we can meet with you ahead of the AGM.

MISSION STATEMENT

Our mission as a non-profit organization through the involvement of teachers, parents and volunteers with a commitment to education, culture and community is to:

- Promote through educational and event programming the understanding of the Japanese language and culture to all Canadians
- Actively uphold the history of the Steveston Japanese community
- Actively participate in community events and organizations

Proxy Voting Form

2020 Annual General Meeting

Steveston Japanese Language School Society

I, _____, as a member of the Steveston Japanese Language
(Print Member's name)

School Society, appoint _____ or in his/her absence,
(Name of person who you wish to attend on your behalf)

Isabelle Henderson, Director of the Board,

to be my proxy at the AGM convened on October 26, 2020 and to vote on my behalf.

If voting as an individual member enrolled in an **adult class**, please sign in this box:

Signed: _____ Date: _____

If voting as a member with a child/children enrolled in **children's classes**, please provide names and signatures of all parents/guardians listed on the registration form to authorize the proxy named above to vote on behalf of your family membership:

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

Please scan or take a photo of this form and email it to ngakko@telus.net on or before October 19, 2020.